



City of Austin

Founded by Congress, Republic of Texas, 1839

Capital Contracting Office, PO Box 1088, Austin, Texas 78767 Telephone 512/974-7181

August 23, 2021

To: Consultants Requesting RFQ Package

Subject: Request for Qualifications (RFQ) for Professional Design Services for Mexic-Arte Museum -
CMR
CLMP303 - Clarification No. 2

This Clarification No. 2 is in response to questions received regarding the subject solicitation.

Clarification No. 2

Question 1: From Page 8 of the Evaluation Criteria: "Completed Project" - "The City will consider a project complete when: a) The specified discipline for which you are working has been completed; or b) All phases or scopes of work have been completed."

We have two very relevant projects under construction. All phases of architectural work, schematic design, design development, construction documents, and bidding have been successfully completed. The only portion not completed is the construction administration. Would these projects be acceptable to be listed as Prime Firm project experience? Do you anticipate points deductions because they are not fully constructed?

Answer 1: For architectural design services on the two described projects, all phases of that work have been completed and the project is under construction. Those projects can be listed since the architectural design services are completed. Construction administration is usually offered as an additional service for the construction phase. Please note that for the projects to be considered, they must also conform with the other conditions noted in the Evaluation Criteria.

Question 2: From Page 7 of the Evaluation Criteria: "City of Austin's Experience with Prime Firm."

As the prime firm, we do not have experience with the City of Austin. However, we are teaming up with a local architectural firm for this proposal. Is it acceptable to include the local firm's City of Austin's experience? Or is it preferable to leave it blank?

Answer 2: For Item 8 – City of Austin's Experience with Prime Firm, scoring is based on consultant performance evaluations completed for the Prime Firm's (your firm's) previous work experiences with the City of Austin. If your firm has no previous experience with the City of Austin, your firm will receive a score equal to the average of all firms in the database with previous City of Austin projects relative to the industry or engineering discipline of this solicitation. Consultant Performance Evaluation scores from subconsultants cannot be applied toward this item. If your firm has formed a joint venture with a local architectural firm, their experience would be evaluated under this section based on a percentage of their participation in the joint venture.

Question 3: From Page 7 of the Scope of Services: “Cost Estimate” – “The professional services fee is estimated to be \$1,700,000...”

Does this fee apply to the entire Design Team (Major Scopes of Work and Other Scopes of Work as listed within the Scope of Services) or only to the Prime Firm? Could you describe if there is any flexibility regarding the total fee?

Answer 3: The professional services fee does apply to the entire Design Team. The \$1,700,000 amount is the anticipated authority to be requested from City Council on December 2, 2021. Please keep in mind that no pricing shall be submitted with your response. All responses will be evaluated solely upon the qualifications described in the Evaluation Criteria. The professional services fees will be negotiated following City Council approval of award.

Question 4: From Page 2 of the Scope of Services: “A. Mexic-Arte Museum Building Survey and Feasibility Analysis” - “4. The main façade of the building must be preserved/restored.”

Can you describe what level of intervention could be done to the main façade? Or if it must be maintained in its current state?

Answer 4: Since the building is located on Congress Avenue, the project must align with the requirements of the Congress Avenue Overlay District. It is the intent to restore the main façade as much as possible, but the level will be defined early in the design process based on the current state of the façade and the available budget.

Please remember this solicitation is currently in a “No Contact” period and all inquiries should be directed to the appropriate contact persons listed in the solicitation. If you have questions regarding this process and project related questions, you may contact Tracy Franklin at tracy.franklin@austintexas.gov or (512) 974 7057.

Sincerely,



Tracy Franklin
Procurement Specialist IV
Capital Contracting Office

cc: Rick Selin, Capital Contracting Office
Sergio Altamirano, Public Works Department